



## Early Childhood Ministry Assistant

Jesus loves the little children, and so do we! Our Early Childhood ministry develops and cares for the youngest members of our Grove family, sharing the love of Jesus with kids from infant through Kindergarten age. The Ministry Assistant gives hands-on guidance and leadership to weekend and mid-week programs and services. This position also works closely with volunteers to shepherd them and tend to their spiritual care. This is a fantastic role for someone who loves kids and is passionate about ministry in the church!

Reports to: Early Childhood Director  
Works with: Volunteers, staff and leaders  
Works: Part-time, approximately 25 hours/week (weekends required)

### Weekend and Midweek Programs – 75%

- Assist in planning and maintenance of midweek and weekend program and curriculum.
- Assist in recruiting volunteers for weekend and midweek programs.
- Assist in scheduling volunteers for weekend and midweek programs.
- Assist in executing midweek and weekend program and activities.
- Teach classes of midweek and weekend of various age levels as needed.
- Assist in creating age-appropriate environments for kids to experience God.
- Participate in planning and executing specific areas of Summer Splash.

### Other Ministry – 25%

- Assist in video lesson preparation and filming.
- Cultivate intimacy with God and growth in Christ-like character through personal and corporate spiritual disciplines.
- Attend Early Childhood leadership team meetings, church all-staff meetings, devotions and trainings.

***Before submitting a resume and cover letter, please read The Grove's Statement of Faith and Foundational Beliefs. All applicants confirm they have reviewed and are in full agreement with each part of the Statement of Faith and Foundational Beliefs. Submission of a resume and cover letter constitutes an affirmation of alignment with The Grove's Statement of Faith and Foundational Beliefs.***